

**AGENDA
2022 BOARD OF REVIEW
Town of Pleasant Valley
Eau Claire County**

May 18, 2022

10:00 a.m. – 12:00 (noon)

Pleasant Valley Town Hall

- 1. Call to order (Town Chair)**
- 2. Roll call (Town Chair)**
- 3. Public Notice's compliance – Clerk (1 posting location and webpage)**
- 4. Appoint the Clerk**
- 5. Election of Chairperson**
- 6. Election of Deputy Chairperson**
- 7. Certification of training compliance – Clerk**
Training dates; Chairman Hanson and Supervisor Green
received certification on 2-26-2022. DOR filing date 3-15-2022
- 8. Annual Assessors Report Summary**
- 9. Receipt of Assessment Roll by Clerk from the Assessor**
- 10. Swearing in of Assessor**
- 11. Review the Assessment Roll and Perform Statutory Duties:**
 - a. Examine the Roll**
 - b. Correct description or calculation errors**
 - c. Add omitted property**
 - d. Eliminate double assessed properties**
- 12. Discussion/Action – Certify all corrections of error under state law (sec. 70.43, Wis Stats)**
- 13. Discussion /Action – Verify with the assessor that open book changes are included in the assessment roll.**
- 14. Allow any present taxpayers to examine assessment data.**
- 15. During first two hours, consideration of:**
 - a. Waivers of the required 48-hour notice of intent to file an objection when there is good cause.**
 - b. Requests for waiver of the BOR hearing allowing the property owner to appeal directly to circuit court**
 - c. Subpoena requests**
 - d. Act on any other legally allowed/required Board of Review matters**
- 16. Review Notice of Intent to File Objection**
- 17. Proceed to hear objections, if any and if proper notice/waivers given unless scheduled for another date**
- 18. Consider/act on scheduling additional Board of Review Date(s).**
- 19. Adjourn (to future date if necessary)**

Jennifer Meyer
Clerk/Treasurer
Town of Pleasant Valley
Posted on April 14, 2022
Web Page April 14, 2022