

**Town of Pleasant Valley
Application Form**

**PLEASE PRINT ALL
INFORMATION REQUESTED**

**APPLICANTS MAY BE
TESTED FOR
ILLEGAL DRUGS**

				DATE _____	
Name _____					
Last		First		Middle	
Maiden					
Present address _____					
Number		Street		City	State Zip
How long at present address _____					
Telephone (H) () (C) () _____					
If under 18, please list age _____					
Position applied for (1) _____ and salary desired (2) _____ (Be specific)				Days/hours available to work	
				No Pref _____ Thur _____	
				Mon _____ Fri _____	
				Tue _____ Sat _____	
				Wed _____ Sun _____	
How many hours can you work weekly? _____ Can you work nights? _____					
Employment desired <input type="checkbox"/> FULL-TIME ONLY <input type="checkbox"/> PART-TIME ONLY <input type="checkbox"/> FULL- OR PART-TIME					
Date Available for Employment? _____					

EDUCATION

TYPE OF SCHOOL	NAME OF SCHOOL	LOCATION (Complete mailing address)	NUMBER OF YEARS COMPLETED	MAJOR & DEGREE
High School				
College				
Bus. or Trade School				
Professional School				

HAVE YOU EVER BEEN CONVICTED OF A CRIME? ☐ No ☐ Yes

If yes, explain number of conviction(s), nature of offense(s) leading to conviction(s), how recently such offense(s) was/were committed, sentence(s) imposed, and type(s) of rehabilitation. _____

DO YOU HAVE A DRIVER'S LICENSE? ☐ Yes ☐ No

Driver's license
number _____ State of issue _____ ☐ Operator ☐ Commercial (CDL) ☐ Chauffeur
Expiration date _____

Have you had any accidents during the past three years? How many? _____
Have you had any moving violations during the past three years? How Many? _____

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Page 2

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APPLICATION FOR
EMPLOYMENT

Please list two references other than relatives or previous employers.

Name _____

Name _____

Position _____

Position _____

Company _____

Company _____

Address _____

Address _____

Telephone () _____

Telephone () _____

**Work
Experience**

Please list your work experience for the **past five years** beginning with your most recent job held.
If you were self-employed, give firm name. **Attach additional sheets if necessary.**

May we contact your present employer? ☐ Yes ☐ No

Name of employer Address City, State, Zip Code Phone number	Name of last supervisor	Employment dates	Pay or salary
		From To	Start Final
	Your last job title		
Reason for leaving (be specific)			
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.			

Name of employer Address City, State, Zip Code Phone number	Name of last supervisor	Employment dates	Pay or salary
		From To	Start Final
	Your Last Job Title		
Reason for leaving (be specific)			
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.			

PLEASE PRINT ALL INFORMATION REQUESTED EXCEPT SIGNATURE	Page 3	Town of Pleasant Valley APPLICATION FOR EMPLOYMENT
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Name of employer Address City, State, Zip Code Phone number	Name of last supervisor	Employment dates	Pay or salary
		From To	Start Final
	Your Last Job Title		
Reason for leaving (be specific)			
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.			

I certify that the above information is true and accurate to the best of my knowledge. I understand that falsification of any of the above information could lead to termination if I am hired for employment by the Town of Pleasant Valley.

Signature _____ Date _____

Return Completed Application to:
 Jen Meyer, Clerk/Treasurer
 W165 Woodridge Dr
 Eau Claire, WI 54701